PRE-ENROLMENT CONFIRMATION

(E-NÁVRATKA)

Pre-enrolment Confirmation INSTRUCTIONS 1/2

- After being admitted, it is necessary to confirm your intention to study. This step is to be carried out via the university information system (InSIS) by your faculty's deadline.
- This confirmation is only preliminary and serves not as a regular enrolment in the study programme.

If not granted by the deadline, the applicant will be considered as **not interested** in studying at VŠE and removed from the list of applicants / admitted students.

Pre-enrolment Confirmation INSTRUCTIONS 2/2

 You will receive login details to the pre-enrolment confirmation as well as instructions how to proceed in the email by your study coordinator.

• The login details for the Pre-enrolment confirmation are also available in the **Documents storage** in your e-application. The coordinator will instruct you to the requested steps as well.

Pre-enrolment Confirmation LOGIN 1/2

First, go to insis.vse.cz/navratka/?lang=en

Pre-enrollment confirmation for application to study at VŠE

At this web address you can fill in your electronic pre-enrollment confirmation for study application at VŠE. Filling in the electronic pre-enrollment confirmation has the same validity as personal dealing at the Study Department.

After you log in to the pre-enrollment confirmation system, please use the following link and when asked enter your credentials that you can find in the letter of admission.



Enter pre-enrollment confirmation system

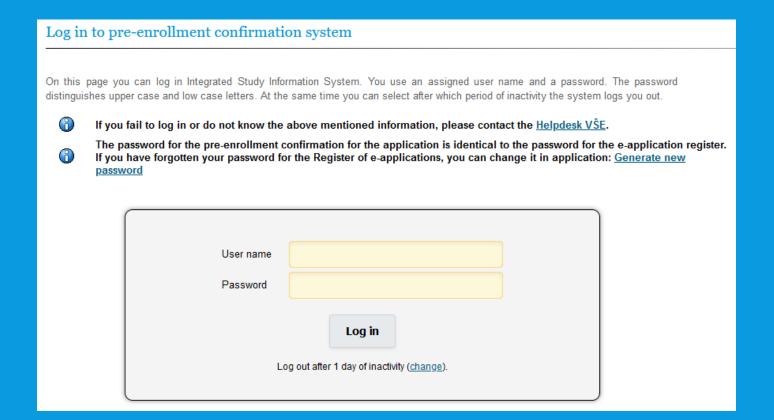


In case of problems with this system, send your query to Study Department.

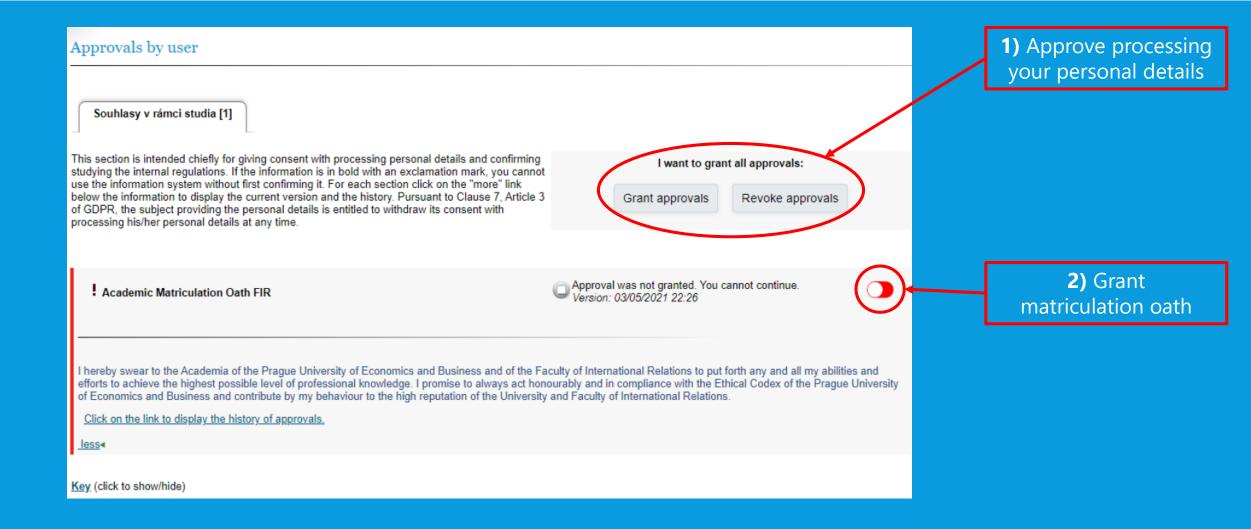
Back to Main page of the information system

Pre-enrolment Confirmation LOGIN 2/2

Login details are available in the Document storage in your E-application. Your study coordinator will instruct you to the requested steps as well.



Fre-enrolment Confirmation GDPR consent & MATRICULATION OATH 1/2



Pre-enrolment Confirmation GDPR consent & MATRICULATION OATH 2/2

Pre-enrollment confirmation for application to study at VŠE

At this web address you can fill in your electronic pre-enrollment confirmation for study application at VŠE. Filling in the electronic pre-enrollment confirmation has the same validity as personal dealing at the Study Department.

You are filling in the pre-enrollment confirmation for application:

Faculty: Faculty of International Relations

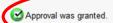
Study period: WS 2022/2023 - FMV

Type of admission procedure: B-ID International and Diplomatic Studies - full-time form

Matriculation consent

The following consent substitutes the on-site matriculation ceremony.

Academic Matriculation Oath FIR



I hereby swear to the Academia of the Prague University of Economics and Business and of the Faculty of International Relations to put forth any and all my abilities and efforts to achieve the highest possible level of professional knowledge. I promise to always act honourably and in compliance with the Ethical Codex of the Prague University of Economics and Business and contribute by my behaviour to the high reputation of the University and Faculty of International Relations.

Click on the link to display the history of approvals.

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Key (click to show/hide)

Approval was granted.

Approval was not granted.

! Approval is necessary to use IS

Revoke approval

Grant approval

Matriculation oath has been granted

Pre-enrolment Confirmation CONFIRM INTENTION TO STUDY 1/2

You are filling in the pre-enrollment confirmation for application:

Faculty: Faculty of International Relations

Study period: WS 2022/2023 - FMV

Type of admission procedure: C-IB International Business - Central European Business Realities - full-time form

Study Department notifications

Please, confirm your interest in enrolment of 30 June 2022. Please note that your confirmation is binding.

If you can't confirm your interest by the given date, contact the program coordinator via email.

If needed, program coordinators will provide you with a visa package and necessary information.

If you are not interested in studying with us in the mentioned program, please, inform the program coordinator via email as well by the given date at the latest.

Study Enrollment

Confirm

In compliance with Section 51 of Act No. 111/1998 Coll., on Higher Education Institutions and on the Amendments and Supplements to Some Other Acts (the Higher Education Act), I do bindingly enroll in the study:

Faculty: Faculty of International Relations

Programme: C-IB International Business - Central European Business Realities

Form of study: full-time Place (town) of study: Praha

with the beginning of studies from the academic year: 2022/2023

Therewith acknowledge, that based on this binding declaration, I will be enrolled in studies, when the additional conditions for admission to studies are fulfilled, in particular, the proof of the required previous education has been submitted, and on the date specified by the Faculty at the latest.

Due date to confirm your intention to study

Read through & confirm this section

Click on "Confirm"

Pre-enrolment Confirmation CONFIRM INTENTION TO STUDY 2/2

At this web address you can fill in your electronic pre-enrollment confirmation for study application at VŠE. Filling in the electronic pre-enrollment confirmation has the same validity as personal dealing at the Study Department.

You are filling in the pre-enrollment confirmation for application:

Faculty: Faculty of International Relations

Study period: WS 2022/2023 - FMV

Type of admission procedure: C-IB International Business - Central European Business Realities - full-time form

Study Department notifications

Please, confirm your interest in enrolment by 30 June 2022. Please note that your confirmation is binding.

If you can't confirm your interest by the given date, contact the program coordinator via email.

If needed, program coordinators will provide you with a visa package and necessary information.

If you are not interested in studying with us in the mentioned program, please, inform the program coordinator via email as well by the given date at the latest.



You have firmly confirmed your intention to commence study on: 16. 05. 2022



Now you can access other sections of the electronic pre-enrollment confirmation system so you can fill in all necessary information. Please read thoroughly the instructions in each section, which will guide you through.



Intention to study

· Confirm intention to study · Fees and school fee · Submission of documents · Document storage of an applicant



Setting of pre-enrollment confirmation system

Change password to the system of electronic pre-enrollment confirmations
 Log out from pre-enrollment confirmations system

When you see this, you have firmly confirmed your intention to study

Now you can access other sections